

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
DISPUTE REVIEW BOARD (DRB) ISSUE REPORT
CEM-6204 (New 02/02)

Instructions for use – Complete this form when the Department's response to the DRB recommendation is sent and the contractor's response has been received or has been accepted by default. Fax the completed form, the DRB recommendation, and the Department's response to the Division of Construction (headquarters) DRB coordinator.

CURRENT DATE _____

CONTRACT NUMBER _____

RESIDENT ENGINEER _____ **PHONE** _____

ISSUE INFORMATION:

BRIEF DESCRIPTION OF ISSUE: _____

DATE OF INITIAL NOTICE OF POTENTIAL CLAIM _____

NOTICE OF POTENTIAL CLAIM NUMBER _____

DATE OF ENGINEER'S RESPONSE TO POTENTIAL CLAIM _____

DATE OF REFERRAL TO DRB _____

DATE OF ISSUE MEETING _____

DOLLAR VALUE OF POTENTIAL CLAIM (per contractor) _____

DELAY DAYS ON NON CONTROLLING ITEM(S) OF WORK (per contractor) _____

DELAY DAYS ON CONTROLLING ITEM(S) OF WORK (per contractor) _____

DRB RECOMMENDATION INFORMATION:

DRB REQUEST FOR ADDITIONAL INFORMATION (Y/N) _____

ADDITIONAL INFORMATION REQUESTED FROM (DEPT./CONT.) _____

DRB RECOMMENDATION DATE _____

DRB RECOMMENDATION IN FAVOR OF WHICH PARTY _____

DEPARTMENT RESPONSE (ACCEPTED/REJECTED*) _____

*Rejection of any DRB decision requires approval of the Chief of Division of Construction. Acceptance of an unfavorable DRB recommendation requires approval in conformance with the CCO approval authority table.

DATE OF DEPARTMENT RESPONSE APPROVAL _____

NAME & TITLE OF APPROVAL AUTHORITY _____

CONTRACTOR'S RESPONSE (ACCEPTED/REJECTED) _____

RESOLUTION INFORMATION:

HAS THE DISPUTE ISSUE BEEN RESOLVED IN ITS ENTIRETY (Y/N) _____

(If yes, provide the details in the "comments" section below. Include quantification of the dispute resolution in time and dollars and identify the corresponding CCO.)

COMMENTS: _____
